



Records



Digital



Datashred



Relocation



Technology



Sector: Healthcare

Organisation: MRC Laboratory of Molecular Biology (LMB)

Location: Cambridge

01: The Challenge:

The Challenge was to relocate 440 + Scientists and 160 support staff, laboratories, equipment and technology departments in an 8 week window with minimal downtime to staff and on-going research projects. The total number of crates packed and unpacked for the project was: 9,000 not including specialist crates for chemical and IT moves.

02: The Project:

Harrow Green developed innovative rapid response 'Hot Teams'. They were tasked with daily crate delivery and collection, material delivery to LMB staff, relocating specialist and general equipment at short notice and packing of equipment / glassware / file material. The Hot Teams were flexible in size. They were invaluable to the success of the project.

Case Study

03: Our Solution

The project required Harrow Green to disconnect, move and reconnect approximately 600 Mac / PC IT desk top units. Two Harrow Green dedicated IT staff assisted the LMB IT department in the New building for 8 weeks.

We were also tasked to move all the LMB's server



equipment; this included project planning the server relocation.

This meant that all servers were audited and documented in preparation, followed by the physical decommission of all hardware, packing in purpose built and secure server cases, then the recommissioning of all servers including connectivity. On completion Harrow Green completed a de-brief, and handed over documented proof verifying that all servers were installed and working.

04: The Outcome

The move was planned so that each Science Division was given a specific number of days over which they moved, then a maximum of 2 days to complete their move. Harrow Green completed the move to timetable with no overrun! The downtime to science research projects was expected to be 7 days and the reality was they were up and running within 3 to 4 days.

WHAT WE DID:

- relocated 440 + Scientists and 160 support staff, laboratories, equipment and technology departments
- 8 week window with minimal downtime to staff and on-going research projects
- specialist crates for chemical and IT moves
- daily crate delivery and collection
- completed the move to timetable with no overrun



"Harrow Green provided us with additional support over and above the planned move, assisting in the numerous requests for items to be moved within the building. This combined with an early crate service enabled the scientists to unpack and place items before their main move reducing the downtime for the laboratories, most of which were up and running within 4 days, which far exceeded the LMB's expectations."

Sue Kemp, Senior Consultant, Life Sciences

